



Kirkpatrick Management Company
info@ekirkpatrick.com
5702 Kirkpatrick Way Indianapolis, IN 46220
Office: 317-570-4358 • Toll Free: 800-899-6652
Website: ekirkpatrick.com

January 2026

Dear Homeowner:

We are pleased to be selected as the manager of Deer Path!
As your management company, we will endeavor to respond quickly and effectively to the individual and collective needs of your community.

The “Full Service” program offered by Kirkpatrick Management Company, Inc. encompasses every aspect required to maintain and enhance the large investment you have made in your property. Our approach to management includes total maintenance programs, administrative, banking, and legal.

Our office, located at 5702 Kirkpatrick Way Indianapolis, IN 46220, is open Monday thru Friday from 9:00 a.m. to 5:00 p.m. and is fully staffed to handle your individual questions and service requests. The telephone number to call is (317) 570-4358 or 1-800-899-6652.

We also operate our own maintenance organization, which is staffed by qualified personnel who are equipped to handle most problems and repairs as they develop. This service is available for all requested community concerns. For emergencies that develop when our office is closed, please call (317) 570-4358 - nights, weekends, and holidays – **emergencies only please.**

Enclosed you will find a KMC Contact Sheet, a Homeowner Information Sheet, a fact sheet about KMC Connect and how to register, and your payment coupons with payment instructions. Please fill out the Homeowner Information Sheet and return it to our office so that we may ensure that we have the correct information on file for you.

We are looking forward to a very pleasant and harmonious relationship. If you should have any questions concerning any aspect of our operation, please do not hesitate to call us.

Sincerely,

Kirkpatrick Management Co., Inc., Agent

Pamela Covert, Community Association Manager

We do the tough jobs to **HELP NEIGHBORHOODS THRIVE!**

KIRKPATRICK MANAGEMENT COMPANY
CONTACT INFORMATION SHEET

Street Address: 5702 Kirkpatrick Way
Indianapolis, IN 46220

Main Phone Line: (317) 570-4358
(800) 899-6652

Hours of Operation: M-F 9:00am-5:00pm

After Hours Emergency: (317)-570-4358

YOUR MANAGEMENT TEAM

Community Association Manager

Pamela Covert (317) 827-0360
pcovert@ekirkpatrick.com

Regional Manager

Bernard Acquafredda (317) 558-8730
bacquafredda@ekirkpatrick.com

Customer Service Representative

Angela Brough (317) 558-5360
abrough@ekirkpatrick.com

Customer Service Manager

Amanda Bales (317) 827-0112
abales@ekirkpatrick.com

Closing Department

closings@ekirkpatrick.com (317) 570-4358

Accounts Receivable

accounting@ekirkpatrick.com (317) 570-4358

FREQUENTLY ASKED QUESTIONS

- 1) **I have a concern about my community and/or the common area, who should I contact?** Please contact your Community Association Manager for all neighborhood concerns. You can also log complaints and work orders through KMC Connect.
- 2) **I want to make changes to the exterior of my home, do I need approval for that?** Yes! Please contact your Customer Service Representative to get the appropriate paperwork and start the approval process. You can also submit a form through the KMC Connect portal.
- 3) **I need help navigating KMC Connect. Who should I contact?** Please contact your Customer Service Representative and they will assist you.
- 4) **(If Applicable) I lost my pool card.** Please contact your Customer Service Representative and they will assist in getting you a new one.
- 5) **My ledger does not look right, who can I contact to discuss this?** Please direct all questions regarding your account to our Accounts Receivable Department.
- 6) **I'm selling my home and need paperwork filled out on behalf of the Association.** Please contact our Closings Department.
- 7) **I need a copy of the Association's Covenants and Restrictions, where can I get those?** The Association's documents are uploaded on KMC Connect for you to download. You can also get a copy by emailing your Community Association Manager.



KMC Connect Mobile App & Desktop Portal features:

- Pay assessments
- Set up recurring payments/payment reminders
- One-click payments. No 3rd party re-directs
- Submit work orders
- View covenant violations*
- Manage Architectural Requests through a streamlined process
- View community calendar
- View vendor invoices*
- Send mass texts and emails to homeowners*
- Ability to filter texts or emails to specific community groups*
- View contracts*, minutes, governing documents or any other stored documents

* Access available to board members only

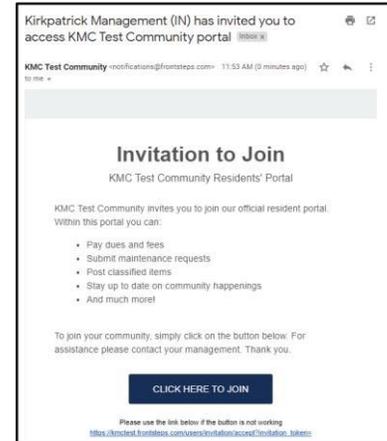


REGISTRATION

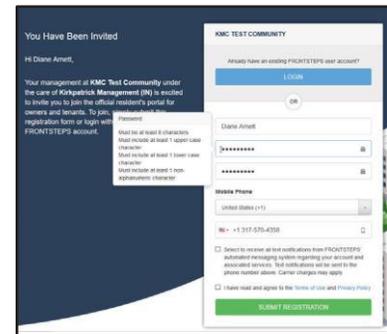
How to create your KMC Connect Account

Registration

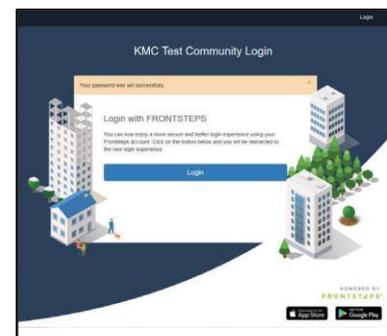
1. You will receive an emailed invitation stating that Kirkpatrick Management has invited you to access **“Your Communities”** portal. Press the **“Click Here to Join”** option.



2. Choose a password by following the indicated criteria. Be sure to opt in for text alerts and agree to the terms of use and privacy policy. When complete, **“Submit Registration.”**



3. You will be redirected to a login page. Click **“Login.”**



4. Enter your information and click **“Log In.”**

